

1. Opening
  - a. Call To Order **7:04 pm 1st motion Michelle D, 2nd Kris M. All in favor.**
  - b. Determine Quorum
    - i. Board Members Present: **Michelle Dineen (Pres), Rob Dineen Trea), Bridget Pritchard (Vol Coor), Michelle Bachmeier (Sec). Also present: Ben Mauser (boys coach), Angelique Charles, Jenn Boylo, Kris Moher, Jonathon Sundquist**
    - ii. Board Members Absent: **n/a**
2. Approve Previous Regular Meeting Minutes
  - a. November Meeting Minutes: **1st Michelle D, 2nd Rob. All approve.**
3. President Report: **Tonight's meeting we want to focus on Timeline and who is in charge of what events between board, captains and their parents and coaches.**
  - a. Sponsors
    - i. Space in pool, at table, merch: **Many places would be interested in being sponsors such as salons, donut shops, etc.**
    - ii. Angelique? (Check incoming): **Not sure if check is coming-her company said it is part of 2024 budget.**
    - iii. Sponsor Ideas – set price points, come up with ideas (Scoreboard, Magnets for lockers, ticket table, program, QR Code Logo, digital media)
  - b. New Elsmore Order for more backpacks (x10)
  - c. Elsmore Booster Store: **Michelle D has mock up of store with items in it. Would be opened 2x/season, prices would be increased and we would get kickback. This would be separate from the orders the teams put in. Everyone agreed this is something we are interested in.**
4. Secretary Report
5. Volunteer Coordinator Report
  - a. MYAS fundraiser
    - i. Email from 12/6/2023 - I have your group on the schedule to potentially host a tournament on 5/18-19. I am still waiting to hear back from a few other groups. So, hopefully, I will send the contracts out by this week. Thank you for your patience: **This was response from MYA for basketball tourney. MYA needs to make sure they would have enough players for it. Bridget will talk to Joe Kinsella for more info on running tourney.**
  - b. UPDATE - Timelines of TO DOs Captain parent's timelines of to dos
    - i. Captains, Captain's parents, Board: **Time was spent making calendar with all events on there for both teams and offseason with input from coaches, parents and board.**
    - ii. **Cub bagging: Bridget will call Cub for confirmation, get info and send out signup on TU. 12/23 10-6 at Heart of the City Cub. Maybe try and get another date with Eagan Cub since they don't have age**

**restrictions. That way we could do 2x/year (can only do 1x at HOTC Cub).**

6. Treasurer's Report: **Rob working on thank yous and receipts for donations.**
  - a. Discuss Financial Status of Booster Club As of 12/12
  - b. Elsmore Kickback for 'Merch' - \$100 deposited 12/10
  - c. Girls season is largely concluded - I think trophies are the only remaining bill?: **Girls season over budget by \$2500 but expected \$2000 since this is a spend down and information gathering year. Will need to talk to girls team for next year once budget figured out. Continue to hand in all receipts-Rob prefers digital receipts (take picture and email or text them to him).**
  - d. \$31k for the year in 'expense' – roughly on track at ½ way point
  - e. Boys Season
    - i. Travel Plans for December trip? Cost to each kid? Additional cost of bus?: **See boys team section.**
    - ii. Orders for Jammers, team shirts with Elsmore. Order with k-photo for panoramic is pending.
7. IT Business: **Need to talk about keeping TU for the future. Current contract with them goes thru 12/24, just paid the \$300. More teams are using Sports Engine (\$1200-1500/year). Or could do own website and use GroupMe and use Paypal (trap team does this). No one likes Google sites. Bridget sending team emails to TU and GroupMe. Will look at again at later date.**
  - a. 15 Boys registered on site.: **18 on team (doesn't mean they all paid booster fee).**
8. Team Reports
  - a. Girls Team: **Trophies went to PO Box even though company had school address-were not at banquet. Michelle D will bring to BHS. Trophy place is in Lonsdale and coaches are talking about looking elsewhere for better service. Ben will talk to Coach Varp about where football team goes.**
  - b. Boys Team: **1 new swimmer starting. Ben will email Jeanine to get updated roster and will send to board. Need to get all boys registered so they can receive emails from boosters. Should we implement certain swim requirements -hard to do since we are no-cut sport (ex. Must be able to swim 25 yds) and what accommodations for special ed athletes? Need to get Elsmore invoice to board-Ben will remind them. Bus for travel trip: school bus that school would pay for \$1623, mid-size coach \$3187, full-size \$3595. Boys or boosters would have to pay for extra \$1600+ if coach used. Girls team used school bus to Moorhead trip and paid \$70/athlete. Talk of fund raiser to pay for coach bus. Is that fair to do that just for boys team? All money from fund raisers goes into one booster account. Each team will be allotted a certain amount of money from boosters and team can use at their discretion. Could we do something similar to Charms account where each athlete earns own money from FRs? Will relook at in March. Someone could donate or sponsor bus upgrade but who would do the legwork? Bus coming through Schmitty and Sons (district bus company)-can we ask**

them for donation/upgrade? Ben not sure of budget needs yet. Our costs last year \$1400 for bus, \$140/room, bus driver, coaches and managers rooms and was \$153/athlete with aid given if needed-other parents donated to help out. Ben not sure how many kids going and will talk to them to get numbers. Bridget looked at rooms online-about \$159/room. Ben and team will do more planning on their own (including bus plan) and try to work within budget. Angelique will send out Group Me to parents if they need more chaperones. Michelle D will call Droolin Moose to figure out timeline so that it is delivered before Valentine's Day. Would girls be interested in having get together with both teams in the summer? Is there any way to get the boys parent meeting before Thanksgiving and can TU registration be opened before school's? Senior night is 2/6.

- c. Fund Raising: Board will set up fund raisers and work with captains and their parents. Boys do not need to not need to make up for not doing team meeting at Davanni's (did team meeting at BHS). We can do other restaurants nights, might be good to do around Christmas time.
9. Meeting Schedules (per bylaws at least quarterly)
- a. Jan 16 2024 is regular meeting - MOVED to Jan 15 instead due to meet
10. Adjourn: 9 pm 1st motion Michelle D, 2nd Bridget. All in favor.

Burnsville High School Swim and Dive Booster

Profit and Loss by Tag Group  
July 1 - December 11, 2023

	BOARD	BOYSSWIMANDDIVE	GIRLSSWIMANDDIVE
Revenue			
Contributed income			
Banquet Contributions			660.00
Booster Fees		2,150.00	2,250.00
Government grants & contracts			1,500.00
Senior Night Contributions			440.00
Travel Fees			1,420.00
<b>Total Contributed income</b>		<b>2,150.00</b>	<b>6,270.00</b>
Fundraising Income			
Cash Donations			100.00
Davanni's Pizza			129.68
Droolin Moose			4,811.00
Towel Sales			60.00
<b>Total Fundraising Income</b>			<b>5,202.68</b>
<b>Total Revenue</b>	<b>\$0.00</b>	<b>\$2,150.00</b>	<b>\$11,472.68</b>
GROSS PROFIT	\$0.00	\$2,150.00	\$11,472.68
Expenditures			
Advertising & marketing			
Parade	153.05		
<b>Total Advertising &amp; marketing</b>	<b>153.05</b>		
Clothing			
Coaches Clothing		300.00	
Team Clothing		378.75	1,257.91
<b>Total Clothing</b>		<b>678.75</b>	<b>1,257.91</b>
Coaching			
Coach Gifts			300.00
Coaches Stipend			1,200.00
<b>Total Coaching</b>			<b>1,500.00</b>
Contract & professional fees	70.00		
Fundraising fees			3,337.60
<b>Total Contract &amp; professional fees</b>	<b>70.00</b>		<b>3,337.60</b>
Events and Meals			
Captain Events			299.78
Seasonal Banquet			1,405.31
Seasonal Events			1,002.12
<b>Total Events and Meals</b>			<b>2,707.21</b>
Office expenses			
Software & apps		76.88	179.85
<b>Total Office expenses</b>		<b>76.88</b>	<b>179.85</b>

## Burnsville High School Swim and Dive Booster

### Statement of Financial Position

As of December 11, 2023

	<b>TOTAL</b>
▼ ASSETS	
▼ Current Assets	
▼ Bank Accounts	
PRIMARY SHARE (0001) - 1	2,942.69
SMALL BUSINESS CHECKING (0002) - 1	13,873.58
<b>Total Bank Accounts</b>	<b>\$16,816.27</b>
▼ Accounts Receivable	
Accounts Receivable (A/R)	149.20
<b>Total Accounts Receivable</b>	<b>\$149.20</b>
<b>Total Current Assets</b>	<b>\$16,965.47</b>
<b>TOTAL ASSETS</b>	<b>\$16,965.47</b>
▼ LIABILITIES AND EQUITY	
▼ Liabilities	
▼ Current Liabilities	
▼ Accounts Payable	
Accounts Payable (A/P)	1,957.50
<b>Total Accounts Payable</b>	<b>\$1,957.50</b>
<b>Total Current Liabilities</b>	<b>\$1,957.50</b>
<b>Total Liabilities</b>	<b>\$1,957.50</b>
▼ Equity	
Opening balance equity	19,803.25
Retained Earnings	-575.34
Net Revenue	-4,219.94
<b>Total Equity</b>	<b>\$15,007.97</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$16,965.47</b>

Accrual basis Monday, December 11, 2023 04:22 PM GMT-06:00