

1. Opening
 - a. Call To Order-**7:05pm**
 - b. Determine Quorum
 - i. Board Members Present: **Michelle Dineen (P), Bridget Pritchard (VC), Rob Dineen (T), Michelle Bachmeier (S).**
 - ii. Also present: **Angelique Charles, Ben Mauser, Nolan Johnson.**
 - iii. Board Members Absent: **None**
2. Approve Previous Regular Meeting Minutes
 - a. May Meeting Minutes-**Bridget motioned to approve minutes, 2nd by Rob. All voted to approve.**
 - b. June Meeting Minutes-**Michelle D motioned to approve minutes, 2nd by Rob. All voted to approve.**
3. President Report
 - a. Update on Secretary of State-**Angelique able to get paperwork all sorted out including new board members, renewal, Articles of Incorporation, updated email form (president@blazeswim.org), notice of change of address (PO box). All board members signed form and Michelle D filled out forms noted above. Michelle D motioned to approve amendments, 2nd Bridget. All voted to approve. Renewal must be done yearly along with updating new board members. Plan on doing this yearly in June/July. All paperwork, these minutes and payment need to be sent. Angelique and Michelle D will do this. Will not put name on registered agent part since board members change (this only needs to be done once). Potentially may be able to renew online in future but it costs more money. Annual renewals must be done by 12/31 of each year but we will do in June/July. Hopefully won't have to register as new organization since we had done this previously but expired. Bridget motioned to amend 9/2022 minutes to declare Bridget Volunteer coordinator and Michelle B. secretary (no one else ran and board only had 2 members at the time), 2nd by Rob. All voted to approve.**
 - b. Towels ordered-**Here and will be at Michelle D's house. Coaches to let her know when they need them. Ben will talk to Mr. Patrie (fablab teacher) about embroidering them and will ask if he wants payment for doing that. If not, Board will vote to get him a gift card (plus one old towel). Ben will take care of this for both teams. Michelle D to talk to Kelly Tomas about invoicing towels (no bill yet).**
 - c. Cafeteria reservations - **done for boys team by Michelle D. Girls team did theirs.**
 - d. Beginning and end of term for each named position - odd years, even years.-**Elections will be done every year in June/July per by-laws(board positions every year which includes president, secretary and treasurer). Announcement will be made in May of every year that elections are coming up. Members at large such as volunteer coordinator and any other position**

have 2 year term. We can have up to 7 positions, currently have 4 and would like more voting members. Can be on board up to 10 years. Bridget made motion to carry forward current members of board as they sit today (6/20/23) for next fiscal year, Rob 2nd. All voted in favor. Michelle D, Rob, Bridget and Michelle B will all be on board through summer 2024. Will try to make terms and ends of terms very clear in minutes. Need to give 2 weeks notice if having special election, which is only done if there is a vacancy.

- e. Timelines of TO-DOs Captain parent's timelines of to-dos-Michelle D would like to have entire year timeline for what teams are doing including events, fundraisers, etc. Also to be made clear what captains, their parents and board responsibilities are. Would help a lot for new board members. Bridget will ask Jill to help her get girls items and Angelique and Ben will help with boys items. Everyone would like to have all this info digital, including items in girls captains' binder. Should captains have an email address for them to communicate with each other? Rob said that is possible and that there are boys and girls sites on the swim google site. Add to July agenda to fill in holes.
 - i. Captains
 - ii. Captain's parents
 - iii. Board
4. Secretary Report-**Encourage everyone to read minutes so they can keep up with previously discussed items.**
 5. Volunteer Coordinator Report
 - a. Consider a Fundraising Coordinator?-**What does Bridget want her role to be? She will do VC and some fundraising for both teams. Angelique will help. Need to discuss more about having FR coordinator.**
 - b. More fundraising info: **Traverler's Trail Cub bagging scheduled for 12/23/23. Will be doing HC football game (volunteer sign up at beginning of school year). Looking into bagging at Savage Cub? Don't see many teams there. 42 and 5 Cub being torn down. What FR does Ben want for the year? Cub bagging at Christmas and Thanksgiving time work well for us-usually make \$800-\$1900/bagging. Maybe at Superbowl time? How many FRs do we want to do and which are worth the effort? Our best are Cub and Drooling Moose (just do these?). Restaurants (Jersey Mike's, Chipotle) are not the best return but not much work. Should we do Honey Baked Ham? Most of that is virtual. Other FR ideas: Silent auction, basketball tournament. Ben likes the smaller FRs too since they get our program out there and variety is good. Can we use FRs to decrease booster fees? Fees will stay the same for next year but cover more things. Some teams decrease amount of fees for x number of volunteer hours. Make a buyout option if you don't want to volunteer and/or FR? Booster fees are not required and some parents don't pay them. Would like families who can pay, to pay. If families have**

problems with paying, they should talk to coaches since we have a fund for that. Another option would be having FR contribution or volunteer contribution in addition to booster fee. Families would write out check but it would be returned if families did certain amount of FRing or volunteering. Example: school fee, \$80 booster fee, \$100 contribution (returned if families met FRing and/or volunteering requirements). Planning on doing data collection for upcoming school year and revisit for 24-25 season. Important families know where money goes.

6. Treasurer's Report

- a. Discuss Financial Status of Booster Club-**No changes except \$200 paid for PO box, reimbursement check to Kim for parade entry fee, still looking for bus bill from travel trip.**
- b. Recap Season 2022/2023 Expenditures
- c. Propose adjustments for 2023/2024 Season

7. IT Business

- a. Active Team and Meet Management Software-**Kim uses her own Mac book. Ben is using former coach's computer and a 5-6 year old computer from school (Ben doesn't have his own computer). Ben wants each team to have own computers since they use them throughout the year. District buys meet manager software but we buy team manager software (used for analytics, etc.). Need to update team and meet manager software? Ben would like a new computer in the next couple of years and is asking for us to keep eyes open for good deal (doesn't want a Mac). Has office access through district, uses Google, needs wifi access and USB port. Computers don't have CD readers anymore.**
- b. Apple Parallels Software Request-motion by Rob to approve \$100 for Kim's software request, 2nd Bridget. **All in favor.**
- c. Setup of Girls Registration is WIP targeting July Meeting-**Rob will get booster and school registration going to be done at same time. School opens fall sport registration in July.**

8. Team Reports

- a. Girls Team
 - i. Coaches Report
 1. Purchases requested by Kim
 - a. Parallels - \$100-**See above for vote.**
 - b. Swim Meet Manager 8 upgrade (\$289)-**School bought this.**
 - ii. Diver coach?-**in process. Dylan Hall has applied, Ben will talk to AD to see if anyone else has applied. Eric Tester coaching boys.**
- b. Boys Team

i. Coaches Report

1. Underwater video equipment-**Ben to look into and let us know what he wants (different levels and prices) in the July meeting. Angelique says most are under \$300. Would be beneficial. Could use GoPro. Could we ask AV Club to help out for camera and videoing meets? Unsure if we have AV Club.**
2. **We have new touch pads that Ben is calibrating and assembling the cart for them. Ben is reading the directions:)**
3. **Ben's swim camp-Has all staff positions (paid and volunteer). Can put email out with info, still has a few things to clarify with Comm. Ed. (including numbers for camp). Is being run thru Comm Ed (Blaze Sports Camp). 12 registered at this time. Participants get T Shirts. Do we want to give them more bling from BHS swim and dive to promote HS teams? Or if too young send to our club teams. Booster club to do BBQ or potluck on last day of camp or the following day? Last day 8/3 at ERMS. Could have captains there. Need to talk to captains. Talk more about at July meeting.**
4. **Can we send athletes to open houses at middle schools in fall and at BHS (tougher for girls since season already started)? Girls team goes to middle schools in spring.**

9. Future Conversations

- a. **The third coach?-Boys team doesn't think a new coach is necessary at this time but wants to be ready if they need one. Will depend on swim level of kids and numbers. Interested in sprint specialist. If Ben asks the AD, AD will post position but will need to ok school paying their part of 3rd coach stipend with boosters paying rest of it. Ben will talk to AD and get back to us in July. Unsure if AD needs to meet with us.**

10. Meeting Schedules (per bylaws at least quarterly)-**need to check girls schedule for other dates.**

- a. **July-July 18th at 7pm.**
- b. August
- c. September
- d. October

11. Adjourn-**Michelle D motioned to adjourn at 9:05pm, 2nd Bridget. All voted yes.**