

1. Opening
  - a. Call To Order **7 pm Motioned by Michelle D, 2nd by Rob. All approve.**
  - b. Determine Quorum
    - i. Board Members Present: **Michelle Dineen (Pr), Rob Dineen (Tr), Bridget Pritchard (Vol Coor), Michelle Bachmeier (Sec). Also attending Ben Mauser (boys coach), Jenn Boyko**
    - ii. Board Members Absent: n/a
2. Approve Previous Regular Meeting Minutes
  - a. September Meeting Minutes: **1st Rob, 2nd Bridget, all approve.**
3. President Report
  - a. Backpacks - 10 more for Boys season on order: **Hard for tech teacher to do embroidery on bags because of the placement, towels are easy. Maybe send bags to Elsmore for that? Bags are \$75 each, additional \$12 for name. Ben will find out if he is still interested in doing them and if so, charging families \$5 for bag and towel. Also get him gift card from boosters. Quicker turn around if he does them. Probably don't want to give him more than 15/year.**
  - b. Sponsors
    - i. Space in pool, at table, merch: **Michelle D still trying to get ahold of Foss and wants to reach out to Bear Paddle.**
    - ii. Angelique? (Check incoming): **Michelle D talked to Kim who said space around record board for sponsors.**
    - iii. Gift card for the Tech teacher? (\$5 per towel+backpack combo)
      1. Suggested \$30
    - iv. Sponsor Ideas – set price points, come up with ideas (Scoreboard, Magnets for lockers, ticket table, program, QR Code Logo, digital media): **Everyone to think of ideas for next month's meeting.**
      1. Elsmore:
      2. <https://www.dickssportinggoods.com/s/community-programs>
      3. SpeedPro – Vinyl Graphics Place: **Use for sponsors ideas.**
      4. Trophy House Place: **Use a different place?**
4. Secretary Report: **Some emails not getting to all families on TeamUnify. Michelle D is sending emails to every list available. Families need to register, make sure they haven't opted out of notifications and that they are opening the emails. Ben has trouble sending to more than 1 email address/family. Athletes should get emails too. Michelle D would like to receive emails from the girls team also. Meals have gone up for Senior night from Olive Garden. \$13.50/meal, giving them to us at \$12.50. Charged \$15/person (excluding seniors and +2 for each of them, all athletes, coaches). Budgeted for less athletes 16 vs 22. All receipts should be turned in as we are trying to get a basis for expenses this year but be frugal.**

**Payment for OG food: parent can pay for and submit receipt or get total to Rob ahead of time for him to write check. Those options better than using debit card.**

5. Volunteer Coordinator Report

- a. MYAS fundraiser: **Fall/winter dates need to be done by 8/31. Spring dates start in December. Bridget will email spring guy for available date info.**
- b. UPDATE - Timelines of TO DOs Captain parent's timelines of to dos: **Bridget working on, will touch base with Angelique for boys info.**
  - i. Captains
  - ii. Captain's parents
  - iii. Board

6. Treasurer's Report

- a. Discuss Financial Status of Booster Club As of 10/15
- b. Elsmore Kickback for 'Merch'? I haven't seen it...? : **Michelle D will ask them.**
- c. BUDGET - had intended to be \$2k 'under' for the season by plan – trending towards \$5k
- d. 12 of 23 paid booster fee (\$1980 missing revenue)
- e. Fundraising under target for Girls (\$3500 in budget, \$1618 actual)
- f. Currently \$2,247.07 overspent for 2023
  - i. Still many Girls open expenses (see last page) that have not yet hit for approx \$9k
  - ii. Minor income not yet hit (Senior/Banquet Contributions \$1000, \$700 Droolin Moose, BHS \$1200 for meets)
- g. Do we need to pull back expenses for the remainder of season?: **We will continue as regular season to get basis for yearly spending, If we drop booster fee, families would pay for everything individually. Or those who want to pay \$180 will get things as usual and those who don't pay will have to pay individually for items that they want. Should be using sunshine fund-might be 4 athletes who qualify. Do we want to try ordering Droolin Moose and then sell it? Can be risky and way we are doing it is successful. No need to get boys sale started yet. Michelle D has contact info for it. Do we want to add someone to the board who signs us up for fundraisers and coordinates with the captains parents? Would be a point of contact and wouldn't have to come to all the board meetings, just report as needed. Right now we currently don't have any captains parents on the board so some confusion on who sets up fundraisers.**

7. IT Business

- a. Boys registration needs to open with the opening of Winter sports at BHS (10/18).

8. Team Reports

- a. Girls Team

- i. Charge families that did not pay booster fee for end of year items?: **No but may change for next year.**
    - ii. Moorhead trip - Money in and out to Kim: **\$300 left to be used at Kim's discretion, Michelle D to talk to her. Cost \$70/athlete.**
  - b. Boys Team
    - i. Dec 27th to 28th is the Overnight trip: **Grand Rapids. Bridget to call restaurant, meet on the 28th. Boys paid \$153 last year since they upgraded bus (school only paid part of bus). If they take school bus, school pays for bus. Parents decision on what type of bus. Bridget to call Culvers as FR to help pay for coach bus?**
    - ii. **Ben looking into 3rd coach since kids joining this winter who will need help with strokes. He will talk to AD to see what school will pay. AD pays for some of girls 3rd coach. Maybe coach from Black Dog? Tester, boys diving coach, said this is his last year coaching. Not sure if Marna (girls coach) will be around next year. May ask to Dylan shadow Tester to learn about meets, etc. but Dylan just moved.**
    - iii. **Ben holding interest meeting in November. 4 captains practices before Thanksgiving, one of which will be water polo (Ben there).**
    - iv. **Ben is interested in adding new banners to walls such as sections awards. Banners in place mostly not updated. He will let board know price.**
9. Meeting Schedules (per bylaws at least quarterly)
  - a. October 17, 2023 is regular meeting – MOVED to October 16 due to meet
  - b. November 21, 2023 is regular meeting – MOVED to November 14 due to holiday
  - c. Dec 19 2023 is regular meeting - MOVED to Dec 12 instead due to meet
  - d. Scheduled for third tuesday through June 2024
10. Adjourn **8:50 pm Motion to adjourn Rob, 2nd Bridget. All approve.**

# Burnsville High School Swim and Dive Booster

## Statement of Activity July 1 - October 15, 2023

	TOTAL
▼ Revenue	
▼ Contributed income	
Booster Fees	2,250.00
<b>Total Contributed income</b>	<b>2,250.00</b>
▶ Fundraising Income	<b>4,252.68</b>
Investment income	0.74
Services	300.00
Travel Income	1,420.00
<b>Total Revenue</b>	<b>\$8,223.42</b>
<b>GROSS PROFIT</b>	<b>\$8,223.42</b>
▼ Expenditures	
▶ Advertising & marketing	153.05
▶ Clothing	873.00
▶ Contract & professional fees	3,407.60
▶ Events and Meals	299.78
▶ Office expenses	179.85
Photography	1,200.00
▶ Supplies	73.62
▶ Swimming Equipment	2,740.08
▶ Travel	1,543.76
<b>Total Expenditures</b>	<b>\$10,470.74</b>
<b>NET OPERATING REVENUE</b>	<b>\$ -2,247.32</b>
<b>NET REVENUE</b>	<b>\$ -2,247.32</b>

Accrual basis Sunday, October 15, 2023 12:31 PM GMT-05:00

**Current State of Activity - down \$2247 for the 2023 Girls Season**

Burnsville High School Swim and Dive Booster

**Profit and Loss by Tag Group**

July 1 - December 1, 2023

	BOARD	GIRLSSWIMANDDIVE
▼ Revenue		
Contributed income	300.00	4,450.00
Fundraising Income		4,252.68
Travel Income		1,420.00
<b>Total Revenue</b>	<b>\$300.00</b>	<b>\$10,122.68</b>
GROSS PROFIT	<b>\$300.00</b>	<b>\$10,122.68</b>
▼ Expenditures		
Advertising & marketing	153.05	
Clothing		1,222.00
Coaching		1,380.00
Contract & professional fees	70.00	3,337.60
Events and Meals		2,949.78
Office expenses		179.85
Photography		1,200.00
Supplies	73.62	
Swimming Equipment	591.43	2,148.65
Travel		1,876.00
<b>Total Expenditures</b>	<b>\$888.10</b>	<b>\$14,293.88</b>
NET OPERATING REVENUE	<b>\$ -588.10</b>	<b>\$ -4,171.20</b>
NET REVENUE	<b>\$ -588.10</b>	<b>\$ -4,171.20</b>

Accrual basis Sunday, October 15, 2023 01:31 PM GMT-05:00

**Projected to be down almost \$5000 for the Girls 2023 Season - lack of booster fees, under performing fundraising - Per Budget - Income should be approx \$13k, expense approx \$15k**

### Burnsville High School Swim and Dive Booster

#### Statement of Financial Position

As of December 1, 2023

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
PRIMARY SHARE (0001) - 1	2,942.69
SMALL BUSINESS CHECKING (0002) - 1	19,120.71
<b>Total Bank Accounts</b>	<b>\$22,063.40</b>
Accounts Receivable	
Accounts Receivable (A/R)	2,903.00
<b>Total Accounts Receivable</b>	<b>\$2,903.00</b>
<b>Total Current Assets</b>	<b>\$24,966.40</b>
<b>TOTAL ASSETS</b>	<b>\$24,966.40</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	9,995.05
<b>Total Accounts Payable</b>	<b>\$9,995.05</b>
<b>Total Current Liabilities</b>	<b>\$9,995.05</b>
<b>Total Liabilities</b>	<b>\$9,995.05</b>
Equity	\$14,971.35

\$2903 = \$1000 estimate for Parent contribution to Senior night and banquet, \$1200 BHS Swim Meet, \$703 Droolin Moose remainder  
 \$9995 = unpaid bills for 2023 Girls Season (next page)

<input type="checkbox"/>	VENDOR	DUE DATE	BILL AMOUNT	OPEN BALANCE
<input type="checkbox"/>	Christina Dawson	08/25/2023	\$135.30	\$135.30
<input type="checkbox"/>	Elsmore	09/11/2023	\$66.15	\$66.15
<input type="checkbox"/>	Kimberlee Harrod	10/07/2023	\$1,543.76	\$1,543.76
<input type="checkbox"/>	Droolin Moose	10/11/2023	\$3,337.60	\$3,337.60
<input type="checkbox"/>	Ema Tilbury	11/01/2023	\$2,150.00	\$2,150.00
<input type="checkbox"/>	Ema Tilbury	11/01/2023	\$500.00	\$500.00
<input type="checkbox"/>	Ema Tilbury	11/01/2023	\$550.00	\$550.00
<input type="checkbox"/>	Kimberlee Harrod	11/01/2023	\$332.24	\$332.24
<input type="checkbox"/>	Burnsville High School	11/01/2023	\$1,380.00	\$1,380.00

**CURRENT UNPAID BILLS THAT HAVE NOT HIT OUR CHECKING ACCOUNT**

Ema (Captain) used as placeholder for Budget Items for Senior Night, End of Year Banquet, and Shirt Order

Kim used as placeholder for 'remainder' of \$ collected for Traveling Meet - spent at her discretion?